Introduction and access

More information on how to use Qlik can be found at Tutorials - Qlik Sense

Introduction

The Data Exchange is an innovative and intuitive suite of applications (reports) which display data reported in the Data Exchange.

Refer to the Data Exchange translator below to find out more about the terms used in Data Exchange.

Table 1 – Qlik translator

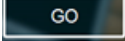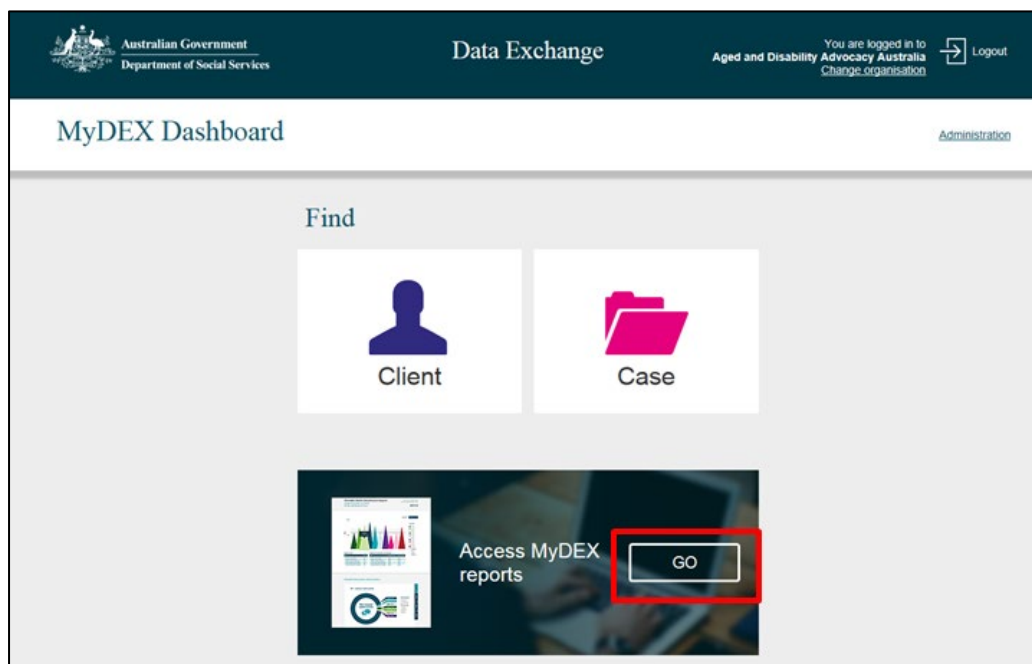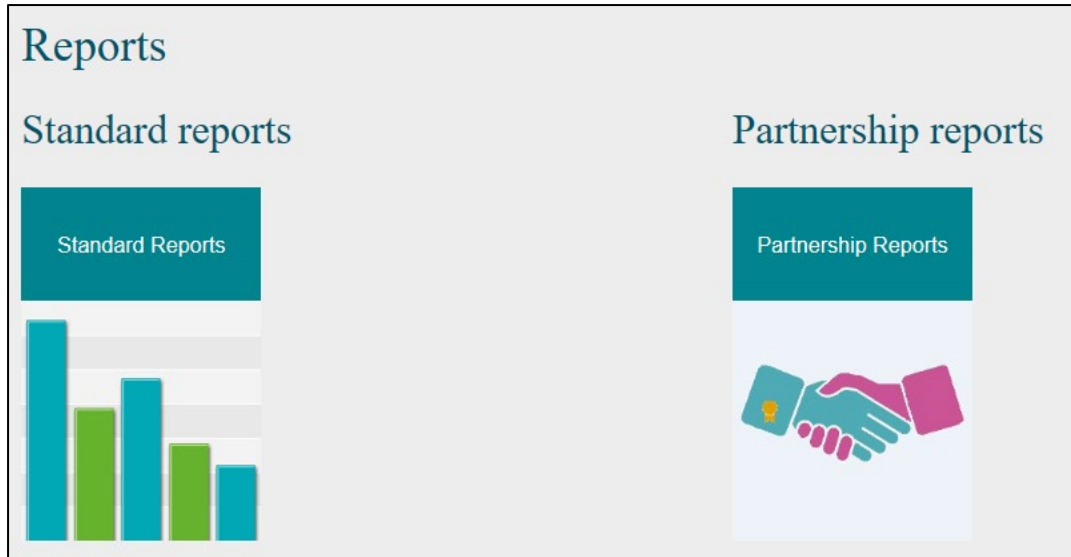| QLIK TERM	DESCRIPTION
App	Is the report name.
Drill	Click to drill down into the selected item.
Hub	When Qlik starts up, you arrive at the hub. The hub is where you find all the apps you have access rights to use.
Sheet	Is a page or screen.
Snapshot	Is a screenshot of a graph or image.
Story	Is a presentation.
Visualization	Is a chart or table that presents data in an easy to read way.

Access and Log in

From the Data Exchange web-site portal, select **GO** located in the **Access MyDEX reports** box.

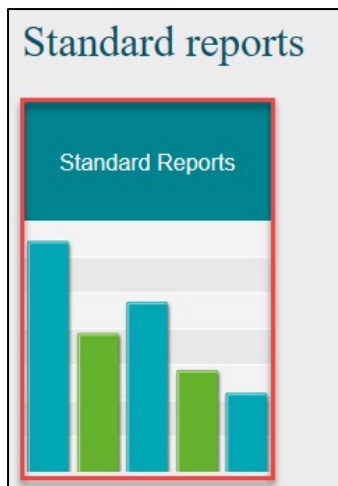**Figure 1 - The Data Exchange web-site portal**

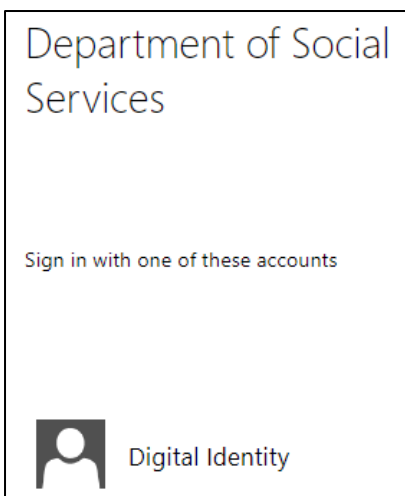The **Reports screen** will display.

Figure 2 – The Reports screen

Select a **Report** tile.

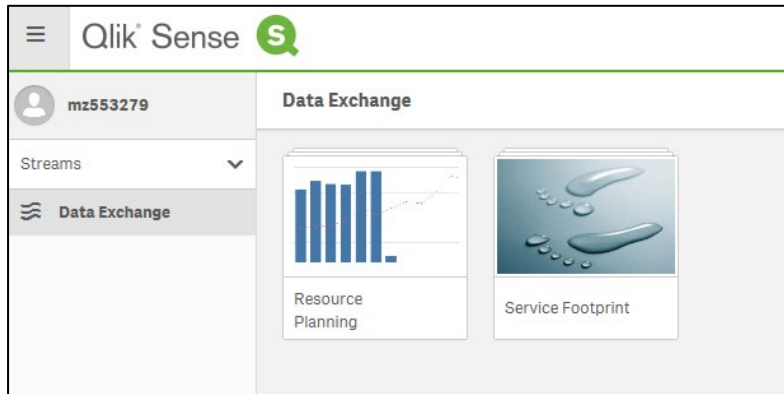**Figure 3 – Standard reports tile**

The **Login** screen will display.

Figure 4 – The Login screen

Login with your Digital Identity.

The **Qlik Sense** screen will display.

Figure 6 –The Qlik Sense screen

Select the required report.

Table 2 – Qlik navigation items

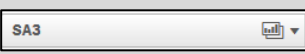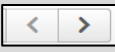| ITEM	DESCRIPTION
⊘ ▾	Select the **Navigation** icon to return you to the **Open hub**
≣ ▾	Select the M**enu** icon to display **Help** and **About**.
🔖	Select the **Bookmark** icon to save the reference point in the sheet.
🖵	Select the **Stories** icon to access the stories already set up.
⊞ ≣	Select the **Menu viewer** to display the items in grid or list view.
SA3 ▾	Select the **Sheets** drop down arrow to view available report types.
< >	Select the **Back** and **Forward** arrows to view the available report types.
🔍	Select the **Magnifying glass** to conduct a search.
•••	Select the **Menu** icon to access **Development Hub**, **Help** and **About**.

Supported browsers

In order to access the Data Exchange reports your computer needs to meet certain requirements. Select this link to view the list of supported browsers.

You can find more information on reporting requirements in the Data Exchange Protocols. For further information on reports functionality, please visit the Training tab of the Data Exchange website.

For system support, contact the Data Exchange Helpdesk by email at dssdataexchange.helpdesk@dss.gov.au or on 1800 020 283.